

● LAUNCH & LEARN · FREE CLASS

THE SMALL BIZ HR AUDIT

Most small businesses have no full-time HR — so employment-law risk quietly compounds. Walk through our 8-step HR mini-audit to surface gaps before they become liabilities.

DATE	TIME	WHERE	COST
Friday, July 10, 2026	12:00 PM PT	Live on Zoom	Free

The 8-step audit covers

01

Classification & wage/hour

Employee vs. contractor, plus wage and hour compliance.

02

Required postings & I-9

Mandatory postings and I-9 / onboarding documentation.

03

Handbook & policies

A review of your handbook and core policies.

04

Leave & PTO

Paid sick and safe time tracking, benefits, and PTO administration.

05

Termination procedures

How to handle separations the right way.

06

Live Q&A

Bring your most pressing employment-law question.

Taught by Teah Delfino, People Operations Leader. You'll leave with a working checklist.

SAVE YOUR SEAT

Free and live on Zoom — seats are limited.



SCAN TO
REGISTER

Register free

launchindustries.biz/Resources/Classes